

RESPECT

ASPIRE



Dame Elizabeth
CADBURY
www.decschool.co.uk

BELIEVE

COMMIT

25th February 2021

Dear Parents/ Carers,

National Careers Week – Starting Monday 1st March

We hope that you and pupils continue to remain safe and well.

At Dame Elizabeth Cadbury School, we aim to prepare our pupils for the opportunities, responsibilities and experiences of life. Careers education and guidance is an essential part of this process. We ensure that all our learners have access to a programme of careers education lessons, as well as specific information, advice and guidance to support them in planning their next steps.

To support these activities, on **Wednesday 3rd March**, all pupils from Years 7-13 will not attend their normal timetabled lessons.

Instead, they will be participating in our '**Careers Focus Day**'. This will provide pupils with the opportunity to access a range of resources and experiences within careers and the world of work. During the week, they will also receive further subject specific careers information as part of their normal timetabled lessons with teachers.

On Wednesday 3rd March, pupils will be required to attend a **virtual form time** on MS Teams with their form tutor at the following times:

AM Form - 8:45am

Period 1 – 9:10am

Period 3 – 11:30am

Period 5 – 2:00pm

These form time sessions will appear in their MS Teams calendar and they must join in the normal way. This will be an opportunity for form tutors to provide a full explanation of the day as well as lead on the sessions.

Years 10 and 11 – Please note that all pupils in Year 10 and 11 will attend a further 'virtual' careers event in the afternoon sessions. In preparation for this, pupils will receive a registration email in their school email account from Event Brite for the My Choices at 16+ event. Pupils will then receive an email with an access code prior to the event. Form tutors will guide pupils on how to join the event during the period 3 lesson. **Pupils must ensure they are set up on these platforms before Wednesday 3rd March.**

This promises to be a fantastic day for all pupils to explore a range of exciting activities. Until then, if you have any questions, then please do not hesitate to email Mr Ali on w.ali@decschool.co.uk

Yours sincerely,

Mr W. Ali
Deputy Headteacher

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Head Teacher

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