

6<sup>th</sup> July 2020

Dear Parents/ Carers,

We hope that you continue to remain safe and well.

As you will be aware, the centre assessed grading process for all Year 11 pupils was completed by teachers, faculty leaders and senior staff earlier this term. This information was submitted to exam boards who are now conducting their own moderation process to finalise actual results following the guidance given to them by OfQUAL.

We have previously stated our intention to meet pupils in person on results day if it is safe to do so. This is to ensure every pupil feels supported and has access to immediate guidance in the next stage of their education. We are pleased to announce that this will take place on **Thursday 20<sup>th</sup> August**.

To ensure that the day is conducted in line with government safety guidance, pupils must only arrive at school during their allocated time slot. On arrival, pupils will be directed to the white tunnel to complete hand washing prior to entry into the school building. Once complete, pupils will be escorted to the relevant school area for collection of their results:

Surname Initial	Time Slot
A to F	9:00 – 10:00
G to N	10:00 – 11:00
O to Z	11:00 – 12:00

Although it will be an exciting time for many, we politely ask that pupils do not arrive earlier than their allocated time slot and depart from school site promptly following results collection. This is to ensure safe and appropriate social distancing is adhered to in school and around the local community.

### Account Balances

Name:

Balance:

Please ensure that any outstanding balances are cleared by 20/8/2020. This can be completed in the usual way via your Wisepay account. If the account is in credit and a refund is required, then please complete a BACS form and submit this to school. Please find this form attached to this letter or alternatively you may request one from Mrs Anderson (s.anderson@decschool.co.uk).

### Uniform & PE Kit Donation

To support both our current and future pupils at Dame Elizabeth Cadbury School, it would be greatly appreciated if you are happy to donate your child's uniform and PE kit to us. If you would like to do so, please bring this on results day where there will be a drop-off station.



### Sixth Form Admissions

During the day our Head of Sixth Form (Mr Hanson) will be available to support with enrolment, answer any questions and to provide guidance on the next steps. This will also provide an exciting opportunity to discuss the possibility of continuing your educational journey at DEC if you have not yet done chosen to do so.

If you would like more information regarding university, apprenticeship or careers advice then you can email our careers advisor at [careers@decschool.co.uk](mailto:careers@decschool.co.uk).

### Celebration Hoodies & Prom

We would like to commemorate the end of Year 11 by offering pupils the opportunity to purchase a leavers hoodie which will be available to collect on results day. The hoodie will be purple and will include an embroidered school logo and a personalised name on the back. Payment must be made in full by **17/7/2020**. The cost will be £16 each which will need to be paid via Wisepay.

On Wisepay, you must add your requested size and enter your personalised name as you want it to be printed. Chest sizes are as follows: XS – 34", S – 36", M – 40", L – 44", XL – 48", XXL – 52"

Despite the very difficult circumstances during the past three months, it is important to us that your child's success is celebrated. For this reason, we hope to be in contact soon to inform you of the updated details regarding this year's Prom. Government guideline dependent, this promises to be a fantastic occasion and a good opportunity for our pupils to celebrate their achievements from their time here with us.

Until then, if you have any questions, queries or would like to discuss any element of the results day process, then please do not hesitate to email [enquiry@decschool.co.uk](mailto:enquiry@decschool.co.uk).

Yours sincerely,

Mr J. Smith  
Assistant Headteacher

Mr M. Dunn  
Head Teacher

