



5<sup>th</sup> June 2019

Dear Parent/ Carer,

Early Closure – Friday 28<sup>th</sup> June 2019.

At Dame Elizabeth Cadbury, one of the ingredients to our continued success is the excellent training we provide to staff. We work hard to ensure we are always at the forefront of developments ranging from safeguarding to supporting pupils to achieve the very highest grades in their GCSEs.

Due to ever changing local and national landscape of safeguarding, mandatory staff training relating to safeguarding is required for all staff. To enable this to happen effectively, school will close early on Friday 28<sup>th</sup> June 2019 to enable an intensive staff training afternoon. Pupils will complete their day as normal up to the end of period 3 and will then go to form and be dismissed from school at 12:35.

Pupils who receive free school meals will be able to collect a packed lunch from the canteen – please complete and return the slip below if your child would like a packed lunch and ask your child to return it to the red postbox no later than Friday 21<sup>st</sup> June 2019.

Please don't hesitate to contact us if this causes a challenge for you with childcare and we will provide a supervised space for pupils to work in should you require them to stay in school until 15:05. We apologise for any inconvenience this may cause.

Thank you, in advance, for your continued support.

Yours faithfully,

Mr M. Dunn  
Head Teacher

**Dame Elizabeth Cadbury**  
**Return to the red postbox by Friday 21<sup>st</sup> June 2019**

Pupil Name \_\_\_\_\_ Form \_\_\_\_\_

My child would like a packed lunch provided on Friday 28<sup>th</sup> June ( ) please tick

My child requires a supervised space to work on the afternoon of Friday 28<sup>th</sup> June ( ) please tick

Signed \_\_\_\_\_ Date \_\_\_\_\_

