

## Determined Birmingham School Admission Criteria September 2019

<b>School name</b>	Dame Elizabeth Cadbury School
<b>School address</b>	Woodbrooke Road, Bournville, Birmingham, B30 1UL
<b>Headteacher</b>	Mr M Dunn
<b>Telephone Number</b>	0121 464 4040
<b>Admission Number</b>	150

### Admissions into Year 7

Dame Elizabeth is a comprehensive academy, providing for the 11 to 19 age range.

The admission number for Year 7 in September 2019 is 150 pupils.

The school participates in the Birmingham Local Authority centrally co-ordinated admissions process. Applicants for Dame Elizabeth should, therefore, complete the Preference Form and keep to all deadlines for the Birmingham process.

### Previous Pattern of Admissions

In 2016, 2017 and 2018 the school received more applications than there were places available

- 2016 - 679 preferences received ranking the school 1-6
  - Last child admitted lived 3.933km from the school
- 2017 - 995 preferences received ranking the school 1-6
  - Last child admitted lived 2.328km from the school
- 2018 - 1161 preferences received ranking the school 1-6
  - Last child admitted lived 2.269km from the school

### Oversubscription Admissions Criteria

1. **Looked after or previously looked after children.**
2. **Children with a brother or sister already at the school**, who will still be in attendance, including in the sixth form, in September 2019, where a brother/sister is defined as: having the same two natural parents; having one common parent; having a 'step' sibling relationship; legally adopted or fostered by the same parent(s).
3. **Children of staff who are employees at the school.**
4. **Children who live nearest to the school.**

Distance between home and school will be a straight line measurement from the front door of the pupil's residence to the front gates of the school on the drive leading to the school's main entrance doors and reception. The Local authority uses a computerized system, which measures all distances in metres. Ordnance Survey supply the co-ordinates that are used to plot an applicant's home address within this system.

### **Further definitions**

A 'looked after child' or a child who was previously looked after but immediately after being looked after became subject to an adoption, residence, or special guardianship order. A looked after child is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in Section 22(1) of the Children Act 1989). In the case of previously looked after children, admission authorities may request a copy of the adoption order, residence order or special guardianship order and a letter from the local authority that last looked after the child confirming that he or she was looked after immediately prior to that order being made.

A parent / carer is any person who has parental responsibility for, or is the legal guardian, of the child.

Where parents have shared responsibility for a child, and the child lives with both parents for part of the week, then the main residence will be determined as the address where the child lives the majority of the week. Parents may be required to provide documentary evidence to support the address used.

In a very small number of cases it may not be possible to decide between the applications of those pupils who are the final qualifiers for a place, when applying the published admission criteria. This may occur, for example, when children in the same year group live at the same address, or where there are twins, or if the distance between the home and the school is exactly the same, such as in the case of blocks of flats. If there is no other way.

### **Children with a statement of special educational needs**

Any child with a statement of special educational needs is required to be admitted to the school that is named in the statement. This gives such children overall priority for admission to the named school. This is not an oversubscription criterion.

### **In Year Admissions**

All in-year applications for admission must be made to the school.

The school operates Fair Access Protocols with its 8 partner schools of The Oaks Collegiate: Bartley Green School; Bournville School; Harborne Academy; Hillcrest School; Lordwood Boys' School; St Thomas Aquinas Catholic School; Selly Park Technology College for Girls. Fair Access Protocols operate through The Oaks Sharing Panel to support the placement of unplaced / vulnerable / 'hard to place' pupils, which may result in some year groups exceeding the standard number of 125 in Years 9 – 11, 175 in Year 8 and 150 in Year 7.

### **Waiting List**

The school holds waiting lists for over subscribed year groups. Applications for inclusion on a waiting list must be made on the school's appropriate form. Waiting List applications will be ranked according to the school's oversubscription criteria, as described above. The waiting list will be kept for the first academic term. Thereafter the list will be re-ordered in line with the published over subscription criteria

## **Appeals**

All pupils not offered a place at the school have the right of appeal to an Independent Appeals Panel. Further details of the appeal procedure will be provided with the letter explaining why the application has been refused.

## **Dame Elizabeth Cadbury School Sixth Form**

Dame Elizabeth Cadbury School admits students to a maximum of 100 students in total in Years 12 & 13 subject to entry requirements being met. Applications to the sixth form are made directly to the school and details of the courses offered and the required criteria for each course can be found at <https://www.decschool.co.uk/6thfrm>.

Over subscription criteria is as follows on condition of meeting the entry requirements:

1. Looked after or previously looked after children
2. Children with a brother or a sister already at the school
3. Children of staff who are employed at the school
4. Children who live nearest to the school